



Broker Bulletin

June | 2021

[Health First Health Plans Broker Portal](#)

[AdventHealth Advantage Plans Broker Portal](#)

Broker Services
HFBroker@HF.org

Broker Financial Services
Commissions@HF.org

Customer Service
HFHPInfo@HF.org

Broker Support Line
Local:
321.434.4945
Toll Free:
877.693.6489

Annual Medicare and AHIP Requirements for Brokers

Health First Health Plans and AdventHealth Advantage Plans are gearing up for the 2022 Medicare Annual Enrollment Period (AEP). The Broker Learning System found within the Broker Portal will be available for you to complete and submit your America's Health Insurance Plans (AHIP) certification. Health First Health Plans will continue to offer the AHIP certification at the discounted rate of \$125. All Medicare-required documentation can be completed electronically in the Broker Learning System.

Completion of the Health First Medicare certification course is required prior to the start of AEP.

AHIP will open the 2022 Medicare training season on Monday, June 21. To complete the course, please follow the steps below beginning Monday, June 21.

Step 1

Log in to either Broker Portal:
[Health First Health Plans Broker Portal](#) or
[AdventHealth Advantage Plans Broker Portal](#)

Step 2

Locate the Broker Learning System

- Click **Plans**
- Click **Search** in the Medicare box

- Click the **+** in the **Medicare Required Documentation** box
- Click the **Broker Learning System** link

Step 3

Complete the Health First Medicare certification course

- Log in to the Broker Learning System

Note: Use your National Producer Number (NPN) for both your username and password

- Click **2022 Medicare Required Documentation Course**
- Complete the course in its entirety

Step 4

Upload the 2022 AHIP certificate using **Update your Profile** within the Broker Portal

Note: The 2022 Medicare-Required Documentation Course items to complete include:

- AHIP certification
- Health First Medicare Advantage Agent Agreement/FDR Attestation
- Registered Medicare Complaints Overview
- Medicare Advantage Plans Sales and Product Overview (PowerPoint)
- Health First Health Plans' Medicare certification test (must pass with 85% or higher)

Discounted AHIP Certification Details

Health First Health Plans is offering AHIP certification training at a discounted rate. Follow the designated link below or copy and paste the link into a new window. The link below provides you a rate of \$125, a \$50 savings.

www.ahipmedicaretraining.com/clients/healthfirst

As a reminder, marketing of Health First Health Plans and/or AdventHealth Advantage Plans Medicare products is prohibited until both the Health First Medicare certification course is completed and your AHIP certification has been received.

If you have any questions, please contact your Health First Health Plans' or AdventHealth Advantage Plans' sales representative or Broker Services at **HFBroker@HF.org**.

We value and appreciate your partnership.

Health First | HFBroker@HF.org



Health First Health Plans | 6450 U.S. Highway 1, Rockledge, FL 32955

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